


Project Baseline

User fees and shipping information¹

Fees ^a		Shipping ^c	Cost
Withdrawing seeds ^b	\$100/population	Overnight shipping, domestic (FedEx)	\$15 - \$25
Accessioning seeds	\$50/population	2nd day air, domestic (FedEx)	\$9 - \$18
 Online Payment²		Domestic shipping (FedEx 3rd-day)	\$7 - \$12
		International Express (Fed Ex Priority)	\$45 - \$100
		International (Fed Ex Economy)	\$25 - \$60
		Some foreign destinations are only served by International Air Mail	\$5

^a Fees are intended to help defray the cost of curating, preparing, and delivering materials.

^b Please contact Julie Etterson (jetterson@d.umn.edu) if you would like to request seeds from more than one species.

Terms of Use

Research Proposal: Principal Investigators must submit a research proposal to the Project Baseline Advisory Board prior to requesting materials from this collection which will require evidence of relevant permits. See <http://baselineseedbank.org/> for more details about this process

Payment: Orders must be pre-paid, or accompanied by an institutional purchase order.

Timing: Seeds will be shipped approximately one month after payment. Please contact Project Baseline staff if there is a concern about timing.

Use: Materials are for research use only. All of the materials in the Project Baseline collection are maintained in trust for the public. Listing of materials on the Project Baseline website does not oblige us to accept requests.

Liability: Although all seeds were tested for viability at the time they were accessioned into the collection, we cannot guarantee germination. Materials are sent on an as-is basis and we limit our liability to the fees received.

^c Project Baseline will arrange shipping. Any duties, taxes or import fees are the responsibility of the recipient. All shipments are sent "FCA."

Payment options

Credit card: After submitting a material request form, we will prepare an invoice and send it to you by e-mail. After you [pay online](#) we will send the materials.

Purchase order: Upon receipt of a university purchase order, we will prepare your materials and send the invoice by e-mail. You may send your purchase order as an e-mail attachment to jetterson@d.umn.edu (pdf or JPG). Checks should be made payable to the Project Baseline and be drawn on a US Bank.

¹ These user fees were developed in collaboration with NCGRP based on 2015 estimated costs. An updated fee structure including live contact links will be posted on our web page at the time the collection offered for use by scientific investigators for the first time in 2018.

² An on-line payment link will be developed under the auspices of this CSBR proposal.

	Electronic fund transfer (Wire transfer) will include a \$15 fee and must be coordinated Project Baseline staff.
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Fee Waivers: Project Baseline may waive part of our fees for researchers who do not have funding (i.e. graduate students or postdocs). Please contact the Project Baseline staff if you have a concern. Fee are not intended to be an impediment to utilization of the seeds.

Permits and Import Fees: It is the responsibility of the recipient to obtain all appropriate import permits and these are required as a component of the research proposal process. International shipments can be significantly delayed if permits are not correct. You may wish to retain an Import Broker to simplify customs.

If you anticipate needs other than those described above, please contact the Project Baseline staff.